

**KINGSVILLE TOWNSHIP TRUSTEES REGULAR
March 13, 2019**

The March 13, 2019 regular meeting of the Kingsville Township Trustees was called to order by Mike Cliff, Chairman, followed by the Pledge of Allegiance. Jim Branch made a motion to waive the reading of the February 27, 2019 regular meeting minutes with corrections. Karl Brunell seconded the motion; all yes. Jim Branch made a motion to waive the reading of the August 22, 2018 Special Meeting with KLA representative regarding OTARMA's best practices and approve them as presented. Mike Cliff seconded the motion; all yes. Copies of the minutes were available.

FINANCIAL REPORT:	Receipts	\$ 5,653.85
	Expenses	<u>15,792.41</u>
	Balance	\$783,990.64

Karl Brunell made a motion to pay the bills. Mike Cliff seconded the motion; all yes.

CORRESPONDENCE: 1) Perry & Associates Letter of Engagement was presented. 2) Auditor regarding cemetery land and possible exempt status letter was presented. 3) An email reminder of the Advisory Council meeting March 28 at 7:00 pm. 4) Jim Branch reported that he had received a call from Sandra Brown, Buie Road, she said that both road signs were missing at each end of Buie Road. Neal said that he would check on that. 5) AI needs a copy of the invoice for the septic/holding tank for the insurance company due to it being an upgrade due to code requirements. 6) The library asked if the Township had any restrictions for allowing for a temporary liquor permit for the lawn sale. They would like to allow wine tasting at the sale. 7) Mike reminded Neal to attend the Safety Council meeting at 11:45 am, Thursday, March 14 at Andrus Banquet Center.

PUBLIC COMMENTS/CONCERNS: 1) Norm Thorpe, President of the Friends of the Library said that he had been told that the Boosters were not going to hold the pancake breakfast the morning of the lawn sale. He said that he saw in the Courier that the next 2 dinners and the pancake breakfast had been cancelled by the Boosters. The trustees reported that there would be a pancake breakfast but they would need some volunteers. Mr. Thorpe also said that he thought that the township should go ahead with the dropped ceiling in the record room now rather than later because it will cost more later. 2) Fred Pierce Ruhland, Treasurer, he encouraged the trustees to approve the wine tasting event at the lawn sale. It could increase the flow of people that come to the event. They would ask local wineries for donation on samples and have closed bottle sales. The wineries would have to have the liquor permits. There would be a designated area for the samples. Mr. Ruhland would like read into the minutes that the township will be doing dust control on Fox and Brydle Road's in 2019. Neal reminded the trustees that the township would like to get under drains done on Brydle Road before any dust control is done. The under drains will be contracted out and that might not get done until August or September. Then it would be too late for dust control. 3) Hiram Lynch asked how much money was left in the fund for the garage. The trustees told him less than \$10,000.00. Mr. Lynch said that the township should be proud that they have not had to take out a loan for this building so far. The trustees explained that there was still money owed from the insurance company. The only fund that the township can take money for the garage is the gas and road funds.

DEPARTMENT REPORTS:

Road/Service: 148 hours of plowing for the month of February and 112 hours of misc. road work.

Cemetery: No graves were sold and no funerals

Fire/EMS: 42 EMS calls of those there were 30 transports and 8 negatives, Kingsville had 23, Monroe had 5, North Kingsville and Conneaut each had 1. There were 4 fire calls. Of those calls 2 were Kingsville and 2 were mutual aide.

Zoning: 3 junk car notices were sent out and all were resolved. It was also reported that September 2019 depending on the weather is when they should be done using the Allega property for the pipeline.

OLD BUSINESS: 1) Dave Payne reported that the deadline for the garage is April 1, 2019, but he does not see that happening. The stairs are in place but need attached. The partition walls need set with metal studs and insulated. A drop ceiling needs installed in hall, main office and bathroom. A paint color will need to be chosen soon also. The township needs to purchase cabinets, sink, toilet and fixtures for the bathroom. Neal would like to get fixtures at Active Plumbing because they will be more durable. All of the services are hooked up. Famous will be out next week with the manufacture representative to start up the boiler. The water/separator was installed today. It still needs an alarm fill light indicator. 2 pieces of flashing needs to be installed around the windows. Boczar found wider door seals for the overhead doors and they will need installed. The trustees would like to know the cost of the power louvers. Neal thought the cost was in the original bid and should not be an additional cost. 2) Neal said that a representative of 21st Century Energy Group had stopped at the garage and gave him a verbal quote for gas through them of \$1.85/gallon for unleaded, Off Road \$2.265/gallon and on Road \$2.26/gallon. They would supply 3 tanks to include 2 five hundred gallons and 1 thousand gallons and the pumps and we would have to supply the pad, fence, bolsters and roof for the fuel island and electric and conduit. Neal estimates \$5,000.00. The trustees asked if they could get us the engineer plans that would be needed. Neal will check with them. They would pay for the permit. 3) Neal was upset with the trustees regarding the meeting with North Kingsville regarding the EMS mutual aid agreement. He said that he was told by the trustees that it was a meeting with the Mayor, council members and the trustees but found out that it was an open meeting. The reason North Kingsville Fire Chief and Assistant Fire Chief did not go was they knew that Neal was not attending. 4) Neal questioned what was said at the meeting regarding the Nursing home because of what the Courier had said. The trustees assured Neal that they had nothing but positive feedback regarding the nursing home and that they knew that Neal had fought for those calls prior to starting the paid part time department so that the nursing home would receive better response times and Kingsville would receive increased revenue. Neal said that he had been to a fire chief meeting every month from 2008 to 2012 trying to get a district up and running but nothing ever happened so he went to the trustees and asked to start a paid part time EMS/fire department in February of 2012. The trustees asked Neal if he had a copy of the mutual aid agreement used county wide or an auto aide contract with North Kingsville. He said that he would look for them. 5) Neal reported that the Ambulance was still at the Ford Dealership and they have checked the valve in canister and the valve in the pump and cannot find a leak. It would cost \$1200.00 to replace. 6) Neal gave the trustees a copy of the ISO report that they had requested.

NEW BUSINESS: 1) Jim Branch made a motion to approve Resolution 2019-003 for the NOPEC Energized Community Grant in the amount of \$5500.00 to pay toward the boiler heat at the garage. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes. 2) Jim Branch made a motion that the trustees would be having the Pancake Breakfast from 6 am to 11 am on Saturday, May 18, 2019. Mike Cliff seconded the motion; all yes. 3) Karl Brunell made a motion to allow wine tasting tables at the Library Lawn Sale, the vendors would need to get the proper permits and the permit holders would assume any liability. Mike Cliff seconded the motion; all yes. 4) Mike Cliff made a motion to approve the \$1200.00 repair cost to the ambulance. Jim Branch seconded the motion; all yes. 5) Karl Brunell made a motion to approve the 12' x 14' drop ceiling in the record room not to exceed \$1500.00. Jim Branch seconded the motion; all yes. 6) Karl Brunell made a motion to hold

the Memorial Day ceremony on May 27, 2019 at 8 am. Mike Cliff seconded the motion; all yes. The trustees are still looking for a speaker. Norm Thorpe will invite the Neal Post for the trustees and Karl will ask the Edgewood Band to play for the occasion. 7) Mike Cliff made a motion to approve the purchase of a 30" to 36" vanity, sink, toilet and 2 cabinets not to exceed \$2,000.00. Karl Brunell seconded the motion; all yes. 8) Neal asked for a list of supplies that he has been authorized to purchase. 9) Mike Cliff made a motion to allow Jim Evans to return for work after April 15, 2019 for the summer. Karl Brunell seconded the motion; all yes.

Mike Cliff made a motion to go into Executive Session to discuss personnel matters. Karl Brunell seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

After a short Executive session Karl Brunell made a motion to back into regular session. Mike Cliff seconded the motion. On the call of roll: Jim Branch – Yes, Mike Cliff – Yes and Karl Brunell – Yes.

Once back in regular session, a discussion was held regarding an advertising budget for the fire chief position. The trustees will also check into posting the position on the Ohio Fire Chief's Association website.

Mike Cliff made a motion to allow a \$500 budget for advertising for the Fire Chief position in the Star Beacon. Jim Branch seconded the motion; all yes.

Karl Brunell made a motion to allow a \$250 budget for advertising for the Fire Chief position on Indeed. Jim Branch seconded the motion; all yes.

Karl Brunell made a motion to allow \$75.00 for advertising on the Job's Board. Jim Branch seconded the motion; all yes.

Mike Cliff will be in charge of the advertising for the Fire Chief position.

Karl Brunell made a motion to adjourn the March 13, 2019 regular meeting of the Kingsville Township Trustees. Mike Cliff seconded the motion; all yes.

Mike Cliff, Chairman

Sarah Patterson, Fiscal Officer